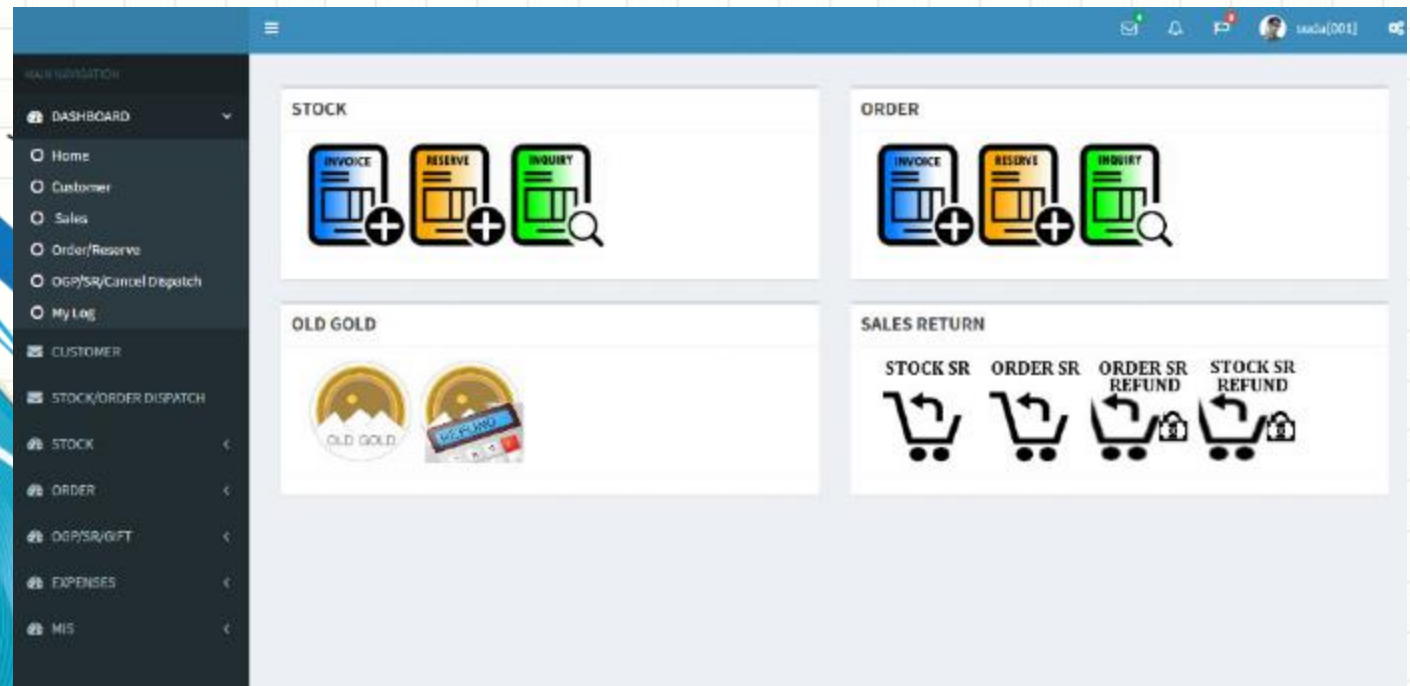


JWELLEX

<https://jewellex.com>

STOCK INVOICE

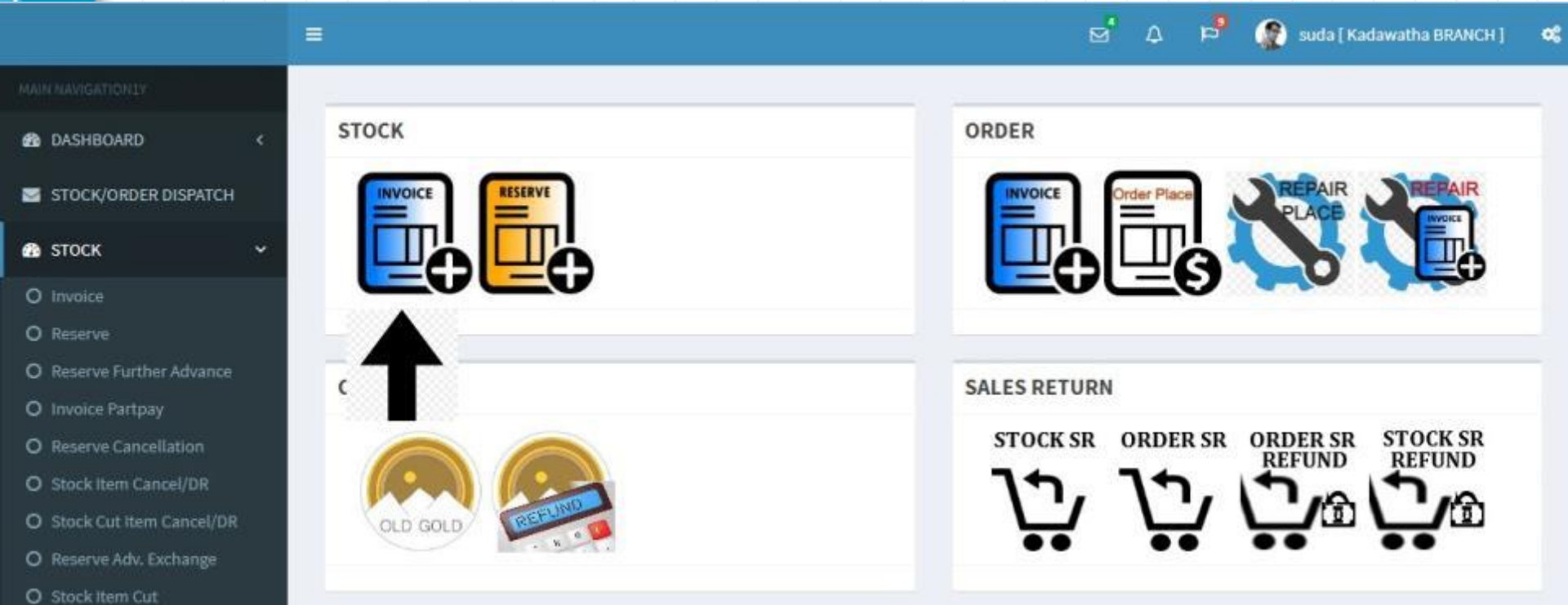


Select Stock Invoice icon



from dashboard

Or Stock > Invoice from left menu



You will see the following form. The form has 5 tabs.

1. **Items** : Add items to sales grid
2. **Payments** : **M**ake payments to the invoice
3. **Customer** : Add customer details
4. **OGP/SR Cancel** : Select latest OGP receipts that should setoff for the bill
5. **Order Cancel** : Select latest order cancel that should setoff for the bill

ID: 1795291074_suda [STOCK INVOICE] Use 'Tab' for navigation and 'Enter' key for submit

ITEMS

PAYMENTS

CUSTOMER

OGP/SR/CANCEL

ORDER CANCEL

Shop ID

001

No Tag Information added!!!

Tag No.

Item No.

Tag Description

Price (LKR)

0

Discount (LKR)

0

ADD TAG

Go to 'Item' tab and enter the tag no.
You will see product details

Now click **ADD TAG** to add items to grid
You can add multiple tags

☰

✉ 4 🔔 🚩 9 👤 suda [Kadawatha BRANCH]

ID: 545118904_suda [STOCK INVOICE] Use 'Tab' for navigation and 'Enter' key for submit

ITEMS PAYMENTS CUSTOMER OGP/SR/CANCEL ORDER CANCEL

Shop ID: 001

Tag No.: 01GS23-30

Item No.:

Tag Description: **BRACELET | GENTS | MC | Wt: 5.000g | Swt: 0.000**
LC: 0.00 | St.Cost: 0.00 | 22YE Cost: 108000.00

Price (LKR): 125000

Discount (LKR): 0

ADD TAG

Tag	Item	Wt (g)	Code	Markup (Rs.)	Dis (Rs.)	Price (Rs.)	
01GS23-30		5.0000	BRGEFLMC22	125,000.00	0.00	125,000.00	del
						Total:	<u>125,000.00</u>

NEW

Go to 'Payments' tab

Select the payment method and enter amount

Now click

ADD PAYMENT

If the sum of payment grid not matches the payment due you will get an error in the final stage

ID: 545118904_suda [STOCK INVOICE] Use 'Tab' for navigation and 'Enter' key for submit

ITEMS PAYMENTS CUSTOMER OGP/SR/CANCEL ORDER CANCEL

Amount : 125,000.00

Payment Type

CASH

Amount (LKR)

125000

Reference

ADD PAYMENT



Type	Ref #	Ref. Text1	Ref. Text2	Ref. Text3	Ref. Text4	Amount (Rs.)	
CASH					125,000.00		del
Balance:							
0.00						Total:	<u>125,000.00</u>

NEW

Go to 'Customer' tab

Enter required field such as telephone, customer and address

Now click "SUBMIT INVOICE"

It's done. Now you can print the invoice .

ID: 545118904_suda [STOCK INVOICE] Use 'Tab' for navigation and 'Enter' key for submit

ITEMS	PAYMENTS	CUSTOMER	OGP/SR/CANCEL	ORDER CANCEL
-------	----------	-----------------	---------------	--------------

Invoice Date	2023-05-25	
Served by *	S001	M. Rizvi
Customer ID.		▼
Promotion	General	▼
Gift	-NA-	▼

Telephone *:	Name :
0717257721	Sudarshana
Address *	Email :
40/4 Galle Road, Colmonbo 03	suda.it@gmail.com

SUBMIT INVOICE

Now click 'Print Invoice'

Success: Invoice Added!!! Invoice No. # IA0100010

Print Invoice

Invoice will be opened in PDF format



INVOICE No: IA0100010 Date: 2023-05-25
Customer Name : SUDARSHANA
Address : 40/4 GALLE ROAD, COLMONBO 03


Tag No	Item Description		Weight(g)	Amount(Rs.)
01GS23-30	G M/C FLAT BRACELET	22 kt	5.000	125,000.00

Paid: CASH: 125,000.00

Served By : M. Rizvi (S001)
Printed By : suda

KADAWATHA BRANCH- 2023-05-25 10:46:46

No Of Items	1
Total Amount (Rs.)	125,000.00
Advance Received (Rs.)	0.00
Balance Received (Rs.)	125,000.00



You will have following questions.

What is the use of “OGP/SR/CANCEL’ tag and “ORDER CANCEL” ?

What about using multiple payment methods ?

We will learn about it in “Invoice More Details “ tutorial



Let's check the invoice we just created.

There are multiple methods to check an invoice. Here are few.

1. Daily sales report
2. Daily cash report
3. Inquiry

1. Daily Sales Report

- Sales Report
- Sales Report By Invoice
- Sales Report By Item
- Sales Performance
- Sales Performance By Product
- Sales Moving
- Repair Income

GROSS SALES REPORT BY INVOICE

From

To

Salesman

GROSS SALES REPORT BY INVOICE

From

To

Salesman

Gross Sales Report from 2023/05/25 to 2023/05/25

Invoice No	Date	Weight (g)	Waste (g)	LC (Rs)	Stone (Rs)	Cost (Rs)	Sales (Rs.)	GP (%)	mGP (%)
GENERAL STOCK INVOICE									
IA0100010	2023-05-25	5.000	1.000	0.00	0.00	108,000.00	125,000.00	13.60	-2.38
TOTAL	1 Items	5.000	1.000	0.00	0.00	108,000.00	125,000.00	13.60	-2.38
	Total.	5.000	1.000	0.00	0.00	108,000.00	125,000.00	13.6%	-2.38%

[Click the link to view detail page](#)

Note : Stock Market GP is Calculated from Current Cost - Order Market GP Calculated from Current Cost.

2. Daily Cash Report

- Daily Cash Flow
- Without Advance
- With Advance
- By Cashier

Daily Cash/Other Inflow Statement

From To

Daily Cash/Other Inflow Statement

From To

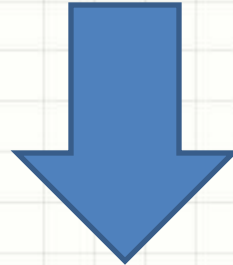
Daily Cash/Other Inflow Statement 2023/05/25 To 2023/05/25

NO	Date	AMOUNT (Rs.)	CASH (Rs.)	CHEQUE	CARD	OGP	SR	SETOFF	FCURRENCY	GIFT	CREDIT
GENERAL STOCK SALES											
IA0100010	2023-05-25	125,000.00	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			Cash	Cheque	Credit Card	OGP	SR	Setoff	Fcurrency	Gift	Credit
	TOTAL		125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

[Click the link to view detail page](#)

3. Inquiry

INQUIRY



SEARCH BY STOCK INVOICE

Enter Invoice No

Search